# **Position Description: Senior Accountant**

The Senior Accountant position will work with the international team to increase visibility of processes, reporting and governance. This position will play a key role in a dynamic and committed Finance Team. Reporting directly to the CFO, and based in our **Brampton, ON** office, the Senior Accountant will have the following ongoing responsibilities:

## **CORE ACCOUNTABILITIES:**

* Participate in the development of and support the company’s strategic plans
* Monitor and report the financial performance of the company
* Monitor contract compliance, business reporting compliance
* Manage all government financial reporting and seek out government funding opportunities.
* Work with IT and sales to have complete transaction processes
* Compile and analyze financial reporting packages
* Develop and manage controls in accordance with the company’s procedures and systems
* Communicate financial metrics to senior management
* Work with international sales team to get compliance with the company CRM
* Utilizing the Customer Relationship program to assist with accuracy
* Liaising with customers, vendors, external accountants and tax agencies for accounting issues internationally
* Prepare month and year end reconciliations, financial reports in a timely, accurate and effective manner. Analyze GL account, investigate and report on variances
* Perform monthly and quarterly bank compliance activities in a timely and accurate manner
* Maintain all employee commission claims, expense reports
* Work with other departments to handle special reporting transactions
* Develop and implement new procedures when required to enhance the workflow of the department
* Provide training to new and existing staff as needed
* Support special projects as required.

## **QUALIFICATIONS and SKILLS:**

* 5+ years of experience of accounting, financial reporting and audit related experience
* A university degree in Accounting or Finance
* CPA designation is required.
* Strong understanding of IFRS financial reporting concepts and principles
* 3+ years experience with multi-currency and intercompany transactions between different legal entities
* Ability to work under pressure in a fast-paced environment with multiple, tight deadlines and shifting priorities while maintaining a high level of accuracy and accountability
* Strong analytical skills and attention to detail
* Strong problem identification and problem resolution skills
* Effective interpersonal and communication skills, both verbally and written (English)
* Comfortable communicating across teams and with variety of people
* Ability to multitask, manage multiple priorities and ability to enable change for operational efficiencies
* Ability to work effectively and collaboratively in a team environment as well as able to work with limited supervision
* Fluent in Microsoft Office suite, Advanced level Excel skills
* Excellent working knowledge of QuickBooks
* Experience with CRMs, like Salesforce, is a strong asset.

## **Benefits:**

* Casual dress
* Extended health and Dental care
* Employee assistance program (EAP)
* RRSP/DPSP
* Professional Development Financial assistance (annual amount)
* Life insurance
* On-site parking
* Paid Vacation time off (3 weeks per calendar year)

We thank all candidates for their interest but due to the volume of resumes we receive, only candidates under consideration will be contacted. If interested in this position, please submit your resume and a cover letter to [hr@netsweeper.com](mailto:hr@netsweeper.com).

Netsweeper is committed to fostering an inclusive, accessible work environment, where all employees feel valued, respected, and supported. Netsweeper offers accommodation for applicants with disabilities as part of its recruitment process. If you are contacted to arrange for an interview or testing, please advise us if you require additional accommodation.

**COVID-19 considerations:** Virtual interviews.

Work Location**:** Work remotely temporarily due to COVID-19. Post-COVID-19 return to work, this position will be based in our **Brampton, ON** office.